



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>AMBAH POST GRADUCATE COLLEGE</b>
• Name of the Head of the institution	<b>Shivraj Singh Tomar</b>	
• Designation	<b>Principal (In - Charge)</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>07538299004</b>	
• Alternate phone No.	<b>9977986444</b>	
• Mobile No. (Principal)	<b>9754540782</b>	
• Registered e-mail ID (Principal)	<b>principal.pgc.ambah@gmail.com</b>	
• Address	<b>OPPOSITE TEHSIL, MORENA ROAD</b>	
• City/Town	<b>AMBAH</b>	
• State/UT	<b>MADHYA PRADESH</b>	
• Pin Code	<b>476111</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>15/08/1938</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the IQAC Co-ordinator/Director	<b>DR. VIVEK KUMAR JAIN</b>				
• Phone No.	<b>07538299004</b>				
• Mobile No:	<b>9977986444</b>				
• IQAC e-mail ID	<b>iqacambahcollege@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.ambahpgcollege.org">https://www.ambahpgcollege.org</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.ambahpgcollege.org/Default.aspx">https://www.ambahpgcollege.org/Default.aspx</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2009</b>	<b>29-Jan-2009</b>	<b>29/01/2009</b>	<b>28/01/2014</b>
<b>Cycle 2</b>	<b>B</b>	<b>2014</b>	<b>05-May-2014</b>	<b>05/05/2014</b>	<b>04/05/2019</b>
<b>6.Date of Establishment of IQAC</b>			<b>12/09/2008</b>		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
<b>AMBAH POSTGRADUATEAUTONOMOUSCOLLEGE</b>	<b>2(f), 12(B)</b>	<b>UGC</b>	<b>15/03/2008</b>	<b>0</b>	
<b>AMBAH POSTGRADUATEAUTONOMOUSCOLLEGE</b>	<b>AUTONOMOUS</b>	<b>UGC</b>	<b>08/12/1988</b>	<b>0</b>	

<b>8. Provide details regarding the composition of the IQAC:</b>	
<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Organize Pravesh - Utshav Program for I ST Year Student  2. Minimizing Environmental Degradation and Promotion Free Atmosphere  3. Various Cultural, Literary and Scientific activities were Conducted  4. Guest Lecture Series were Organized for UG and PG Student  5. Water Harvesting Work is Amplified.</p>	
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	
Plan of Action	Achievements/Outcomes
1. Preparation Of Academic Calendar as Per The Guidelines Of Higher Education, M.P. Govt	All The Curricular And Extra Curricular Activities Were Conducted According to The Academic Calendar
2. Implementation Of Online Admission Process as Per Guidelines Of Higher Education MP Govt. Was Planned	Students from Remote areas, Rural Background and Other Distant Locations Get Benefitted Through Online Admission.
3. Conduction Of Internal	Evaluation Based On Internal

Assessment For Exam And Open Book Exam For Session 2020-21 Was Planned	Assessment Was Completed And Open Book Exam For The Session 2020-21 Was Conducted
4. Conduction Of Online Classes Though	Online Classes Were Conducted Throughout the Year By Google Meet As Curricular Activities Were Also arranged by Online.
5. Academic Audit of the Department	Academic audit was done by the principal with the help of IQAC and self appraisal report was collected from the staff and the teachers.
6. Minimizing environmental degradation	Decreased use of paper and plastic, Tree plantation, Optimization of existing, No automobile zone on every Saturday, No use of Plastics in college campus
7. Special Coaching For Weak Students	Extra Class For Weak Students Were Organized by Subject Wise.
8. Use ICT Based Learning Tools For Effective Teaching- Learning Process	All The Faculty Members Use ICT Tools For Teaching Learning And Assessment Feedback is received by PG Students
9. To Create The Learning Environment For Students	Various Activities Related To NCC, NSS And Redcross Were Conducted in 2020-21.
10. To Train Students In Essential Professional And Soft Skills.	Various Personality Development Programmes Were Organized For the Students.
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
<b>Management</b>	<b>07/03/2021</b>

<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2021	28/01/2021
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	
<p>At Covid Period college has been arrange the online classes for their students as directed by Higher Education, M.P. Government M.P. Extra carricular activities such as NCC and NSS are also arranged their classes on ONLINE plateform with this college is also faciliate the Distance education in their students on SWAYM portal.</p>	

## Extended Profile

### 1. Programme

1.1

14

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**2.Student**2.1 490

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 348

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 1379

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**3.1 14

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 40

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1	<b>14</b>
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1	<b>490</b>
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	<b>348</b>
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	<b>1379</b>
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1	<b>14</b>
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	40
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	30
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	0
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	21
Total number of Classrooms and Seminar halls	
4.3	85
Total number of computers on campus for academic purposes	
4.4	3261967
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Ambah P.G. Autonomous College was 'B' grade NAAC accredited college affiliated to Jiwaji University, Gwalior. At present it runs (08) Eight programmes at UG and (06) six programmes at PG level besides PGDCA programme. Moreover, the college is a recognized centre for research in Geography, Economics, Hindi and Chemistry. The institution strives to maintain healthy atmosphere relation to gender, environment and sustainability. Led by vision,

mission and core values, the college endeavours aims to create an academic atmosphere with quest for excellence in all dimensions of teaching, learning and research.

The college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum in each academic year. The main stages are follows-

-The tentative workload for the academic year is planned by the departments which helps the administration to assess the need for staff

- The timetable is finalized at the institutional and departmental level. The streamwise timetable committee designs the timetable for arts, commerce and science stream separately.

- The Head of the department informally discusses with the Principal about the progress of the teaching - learning at the end of every month as the form of teacher diary.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://ambahpgcollege.org/ExamTimeTable.aspx">https://ambahpgcollege.org/ExamTimeTable.aspx</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

04

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

0

File Description	Documents
Curriculum / Syllabus of such courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Ambah PG Autonomous College are in tune with the expectations of

the society and they reflect the commitment of the institution towards the holistic development of every student. The curricula developed not only lays emphasis on knowledge acquisition and professional skill development to meet the imperatives of growth and to improve career prospects of the students but also on values that orient the students to become committed and competent future citizens. So, the college strives to create enlightened citizens who can cherish human values, promote gender equity and women empowerment, adhere to ethical practices, support and advocate environmental conservation and sustainable development. Women entrepreneurship, women in sport and feminist epistemology to create awareness on gender issues and gender inequality. Gender related short term programmes are also organized by SHAW. The % of the girls in our college shows how the college cares for them. Our college strongly believes in ingraining human values among students. Many courses that deal with ethics, human values, human rights and gender discrimination to tone the students with strong moral compass and to instil the value of democratic decentralization, to promote the values of social and economic equality to help the students develop attitudes, behaviours and personality in accordance with the expected social norms and values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

00

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

<b>00</b>	
File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded
<b>1.3.4 - Number of students undertaking field work/projects/ internships / student projects</b>	
<b>97</b>	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="#">Nil</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded
<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>C. Feedback collected and analysed</b>
File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://ambahpgcollege.org/IOAC.aspx">https://ambahpgcollege.org/IOAC.aspx</a>
Any additional information	<a href="#">View File</a>

TEACHING-LEARNING AND EVALUATION	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment of Students</b>	
<b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>	
1380	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>	
152	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The institution assesses the learning levels of the students, after admission and organises special programme for advanced learners and slow learners.</p> <p>The Institution takes various manures to enhance the overall academic performance of the students. This shows keen interest in incorporating various measures to promote active classroom participation. The necessary action taken by the institution on a regular and contineous basis-</p> <p>1- Identification and classification of students into advance (aggregate 75% and above medhavi) less advance and slow learners based on their performance by analysing the entry level marks, participation in regular classes, assignment and evaluating the performance in Internal test.</p>	

Measures are implemented to enhance the intellect the important of students by the mentoring system, interactive teaching-learning process, extra classes and student counseling.

Institution organises Parent-Teacher meeting to communicate performance and attendance of students to parents regularly.

Students are encouraged and motivated by the faculty members to enhanced their skills and capability of learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	1380	40

File Description	Documents
Upload any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric methods, such as experimental learning, participative learning and solving methodologies are used for enhancing learning experiences. Students centric methods are used in the periods while teaching in the classroom. Well secured premises equipped with CCTV ensure safety and security to girl's students and helps to maintain discipline.

Project or Interenship are made mandatory in all PG Courses in which the students have to identity an industrial or academic institute in their discipline and are supposed to experience and under so the professional training and learn the technique, practices and professional ethics in their domain. Participatory learning among students in also facilities through CCE components including group discussion, PPT, Quiz, Seminar and group project.

College has appointed 10 teachers as mentors on SWYAM portal in different subjects from where students can prepared themselves the subject related knowledge and the courses in subject from the corresponding teacher.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="#">Nil</a>

**2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning**

Our college have a significant concern for providing infrastructure and learning resources to enhance learning experience. Keeping in mind the importance of ICT e-learning environment in related in the classroom with well-equipped smart class-room, LCD projector, audio-visual facilities and various ICT tools. In addition to chalk and talk method of teaching, the faculty members are using IT enabled learning tools like Google meet, Zoom etc. that help teachers manage course work like assignment, Ppt, Quiz, practical etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://ambahpgcollege.org/WebinarSeminarWorkshop.aspx">https://ambahpgcollege.org/WebinarSeminarWorkshop.aspx</a>
Upload any additional information	<a href="#">View File</a>

**2.3.3 - Ratio of students to mentor for academic and other related issues**

**2.3.3.1 - Number of mentors**

**21**

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<b>No File Uploaded</b>

**2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution**

In session 2020-21 due to Covid-19 online classes were conducted as per direction of Higher Education Department, M.P. Govt. M.P.

In the preparation of time table, there is distribution of ONLINE classes and there were conducted through Google meet by links.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full-time teachers against sanctioned posts during the year**

40

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

14

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

40

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

64

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Ambah Post Graduate Autonomous cell conducts final exam for UG and PG classes through offline mode since starting but in Covid Pandemic year exams are being conducted through online Open Book mode as per the guidelines issued by UGC/ MP Govt/ Jiwaji Universtiy - Gwalior.

College organised every year one day orientation, induction program for first year students in the beginning of the session

for better understanding the autonomous procedure, rules and regulation, academic calendar related to teaching, CCE, main examination and extracurricular activities.

The autonomous cell constituted an examination committee to conduct the exam, paper setting and A/B valuation and preparation of result as per the schedule. There is proper system for CCE, revaluation and result preparation.

Results are announced by Autonomous cell within time that will ensure the positivity to make the future career opportunity. Students are given to reappear in the exam for one subject if he/she is not clear that exam. In semester system of P.G. students to get ATKT chances as per the UGC/MP Govt/Jiwaji University Gwalior M.P. guidelines.

If students are not satisfied with their valuation of A/B they can see their A/B as per the ordinance of Higher Education Department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ambahpgcollege.org/ExamTimeTable.aspx">https://ambahpgcollege.org/ExamTimeTable.aspx</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The vision and mission statement of the college has broad objectives and outcomes of various programs during the admission process, the teachers counsel the prospective student and parents on the expected outcomes of the programs for selecting their course for admission.

Board of studies of all departments were organized in consultation with all stake holders and carefully formulates the program specific objects and course objectives adhering to the norms of an autonomous institution and the parent university.

The Academic council of the college is constituted with the principal as the chair person, all the HODs, teacher representatives, subject experts and the university nominee as members. The AC exercises its power carefully to scrutinize and

finalize the program objectives, and course objective of all the program in the college.

Contineous assesment provides feedback on the efficiency of the teaching-learning outcomes. This is in the form of text as well as additional assignment or different mode of CCE, which are given to the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="#">Nil</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The main focus of the college is on learning/ attainment outcome for the programs it offers. However, it is also its endeavour to maintain its high standard of examinations and allied processes. The final outcomes of the examination are conveyed to both the students as well as the staff. Outcome of the result is discussed in different statutory body. The suggestions, they are incorporated in teaching processed and working procedures. The learning outcome is maintained through regular CCEs, class discussion and student respones. Individual attention is also paid to the needy student are guided accordingly. Proper and timely guidance help them to enhance their achievements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="#">Nil</a>

#### 2.6.3 - Pass Percentage of students

##### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

461

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">Nil</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://ambahpgcollege.org>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research is promoted at department level through curriculum based research projects and internship projects. Each PG programme in final semester has a compulsory internship/ project work to inculcate research activities among the students. The institution encourages faculty members to publish their work in good quality journals and to present their research findings in national and international seminars and conferences. Academic leave/special casual leave is generally granted for papers. Institute takes care to provide all the necessary physical infrastructure and laboratory equipments.

Attainment of programme outcomes and course outcomes are evaluated by the institution

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

<b>3.2 - Resource Mobilization for Research</b>	
<b>3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)</b>	
0	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded
<b>3.2.2 - Number of teachers having research projects during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded
<b>3.2.3 - Number of teachers recognised as research guides</b>	
6	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	No File Uploaded
<b>3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year</b>	
0	

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution has created an ecosystem for innovation and other initiatives for creation and transfer of knowledge. The college has a research committee to facilitate & monitor research work and to advise young teachers in this respect. It keeps itself constantly in touch with the research to the college, the supervisions providing research guidance and the research section of the University. It helps the students to acquaint with the latest developments in the field of research. Consistent effort are being made to make future improvement in this direction so that these is a more and creation and transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

4

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

<b>3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software</b>	<b>D. Any 1 of the above</b>
---	------------------------------

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

**0**

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

**7**

File Description	Documents
List of research papers by title, author, department, and year of publication	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

33149

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

It is a policy of the college from the very beginning of its inception that besides studying, all the newly admitted students of the college have to compulsory opt for some extension activity ( NCC, NSS, Youth Red cross, sports, Literary, scientific or cultural) of his liking depending upon his fitness. All their activities bring students and faculty closure to community that adds to their campus experience. During long vacations, the college provides opportunity to the students of the college to arrange programme to activate college neighbour-hood network. The length of the programme is decided taking into consideration various aspects of the functioning the main is the security of the

girl students. The college has organised a no of activities to ensure social justice and empower the under privileged and most vulnerable sections of society in previous year but due to pandemic corona-19 no significant activities were organised.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ambahpgcollege.org/NCC.aspx">https://ambahpgcollege.org/NCC.aspx</a> , <a href="https://ambahpgcollege.org/NSS.aspx">https://ambahpgcollege.org/NSS.aspx</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

16

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

550

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work</b>	
0	
<b>File Description</b>	<b>Documents</b>
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded
<b>3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)</b>	
2	
<b>File Description</b>	<b>Documents</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<p><b>Infrastructure and Learning Response</b></p> <p><b>Physical Facilities</b></p> <p>The Institution has adequate infrastructure and physical facilities for teaching-learning via classroom, lab, computing.</p> <p><b>Response:</b> The college has a fairly spacious campus spread over an area of about _____ and has its own building committee , which works in consultation with the management and principal to ensure availability of adequate physical infrastructure and its optimal use . There has been growth both in terms of academic programme and student's enrolment pulling pressure on the existing infrastructure particularly the building, classroom and laboratories. Co-curriculum activities are held throughout the</p>	

session so that optimum use of the available facilities can be made. At present the following physical infrastructure is available for the use of stakeholders: Academic activities College has- classroom, one auditorium and lecture theatres, 01 language lab, Audio-visual lab Laboratories Separate laboratories for the department of Geography, Chemistry, Zoology, Botany, Physics, Computer application, electronics and instrumentation room in chemistry. General computer education Though most of the departments of college are equipped with computers but for the general purpose computer facility is available with Indira Gandhi computer centre of the college other activities For Sports, NCC, NSS, YRC, and reception separate office cum store room provided by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

A sport committee is also constituted by the college to adequate the sport activities regularly.

The institution has adequate infrastructure to provide sport facilities to the students as a part of extra curricular activities. The college has recruited Sports Officer along with the faculty incharge identifies students, trains them and assist them in the chosen games to participate in University and open level sports events.

The Institution has adequate infrastructure for organizing cultural events as :

a) Auditorium

b) Seminar hall

The College has dedicated space for Yoga for improving mental and physical health of faculty and students. International Yoga day is celebrated every year in the institution.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

461034

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college has a well equipped neatly furnished central library which was established in the year 1959 with a total book collection 43167 books.

The library is partially automated having version 2.0 using ILMS software SOUL. The full automation advisory committee to supervise infra structural and academic requirements to ensure optimal use of library by the teachers and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>
<b>4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources</b>	<b>E. None of the above</b>
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
<b>4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)</b>	
<b>5500</b>	
File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<b>No File Uploaded</b>
<b>4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)</b>	
<b>4.2.4.1 - Number of teachers and students using the library per day during the year</b>	
<b>6</b>	
File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The main focus of the college is on enhancing the use of IT in teaching and learning processes. The college has established a Network Resource Centre which is equipped with server, computer and LAN connectivity to almost all the departments. At present, senior faculty members from the IGCC are looking after the system management policy. The college has available bandwidth of 256 MBPS on internet connections.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1380	85

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	<a href="#">View File</a>

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and

D. Any one of the above

software for editing	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

94997

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Our college has established systems and procedures for maintaining and utilizing every facility under its domain. The institution constitute a "Purchase committee" For purchanus the college items, stationary, equipment show transparncy. Coloring of building, plantation of new salings and construction works are also inspected by purchase committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>

#### STUDENT SUPPORT AND PROGRESSION

##### 5.1 - Student Support

##### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

570	
File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

0	
File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

D. Any 1 of the above

File Description	Documents
Link to Institutional website	<a href="https://ambahpgcollege.org/MediaCoverage.aspx">https://ambahpgcollege.org/MediaCoverage.aspx</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

600	

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of outgoing students who got placement during the year**

**8**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of outgoing students progressing to higher education**

<b>136</b>	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

As per the Higher Education policy there will be no student election conducted during 2020-21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has an alumni association which is named as "Old Boys Association. It remains intouch with the alumni who are working in the different capacities or pursuing higher education. The college is aware of the potential of Alumni who can play major role in upgrading the academic and administrative standards to the institution till now Alumni students are affiliated to the institution and and reggae for the betterment of the institution. Alumni serve many valuable roles, such as helping to build and grow an institution, brand through word of mouth marketing. Our instituion has organised a alumni function with innovative form with 160 alumni at April 2020.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://ambahpgcollege.org/AlumniAssociation.html">https://ambahpgcollege.org/AlumniAssociation.html</a>

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Education plays a vital role in all walks of human life. The vision of the college, at the time of its establishment, was to make higher education easily accessible to those who reside in the surroundings area and to those who do not have enough means to leave for the towns or cities to get Higher Education. New the aim of the institute is to impart important value - based and quality - oriented education to the youth of the region and to cultivate and sensitize them in such a way that they become competent enough to face future challenge bravely, to be faithful to society and nation as a whole and to live a life self respected after they have the institute. MISSION The college also has a vision statement which to user on preparing citizens capable to face new and emerging challenges in a dignified and qualified manner. To meet out this need, it is essential to train them with basic skills which benefit them to adapt in changing global scenario. The mission statement contains the following goal -1. To encourage inter disciplinary approach. 2. To explore the potential of the youth through work culture

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The administrative and academic duties are controlled by the principal of the institution. HOD works under the guidance of the Principal and IQAC. Every faculty member is involved in the various academic and administrative or other statutory and non-statutory committees.

IQAC monitors the academic and administrative activities, mentorship is introduced in all the departments and it is effectively monitored by the principal.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

### The institutional strategic plan

-To encouraged the faculty members to participate in conference, seminar and workshops

-Attending acaemic excellence by using latest pedagogy and offering need based courses.

-To promote training programme on the campus to increase the placement number.

As per the strategic plan institution it is proposed to focus on improving academic excellence, research, collaborations, self-learning, co-curricular and extra-curricular activities, training and placements.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

#### ADMINISTRATIVE SETUP

The Management Board is the peak body which is involved in framing and strategic plans, policies and decision making body in consultation with the Governing Body of the institution.

#### Service Rules.

The service rules of the principal, teaching and non-teaching staff are laid down by UGC and adopted by the University from time to time for proper implementation of service rules particularly with regard to leave, the rules are as per M.P. Government and the Board of Management decide about the additional holidays if any.

All procedure related to admission, recruitment leave, promotion, purchase of books and equipments, construction for augmenting infrastructure of the college are followed as per UGC, University and the Governing Body guidelines.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://ambahpgcollege.org/Tender_Quotation.aspx">https://ambahpgcollege.org/Tender_Quotation.aspx</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ambahpgcollege.org/Tender_Quotation.aspx">https://ambahpgcollege.org/Tender_Quotation.aspx</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

**B. Any three of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Governing Body of the institution have several welfare measures for well being of teching and non-teaching staff-

The teaching staff members are allowed to participate in orientation programmes, refresher courses and short term courses etc for updating the subject knowledge.

The teaching and non-teaching staff are granted different types of leaves such as duty leave, earned leave, medical leave etc. as per the norms of state Government and the UGC.

To consider all Govt. Schemes such as loan, provision of CPF, pension, medical reimbursment and Fee concession as per as possible.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

6

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts internal and external financial audits regularly Thecollege has provision for both the internal audit as well as external audit.The principal forms separate committees for the departments for their annualaudit and they submit their findings to the principal before the sessionconcludes. Finally external audit is done by local audit fund with the help bya

**registered practices C.A**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

**6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Following are the sources of funds mobilization-**

Tution Fee - Major part of institution fund is raised by tution fee. The fee collected are used for providing best academic and infrastructure facilities, organizing various curricular, co-curricular and extra curricular and extra curricular activities, safety facilities (fire safety, water purifiers, cc cameras, Generator etc)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality

initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The following are the major incremental improvements and quality initiatives taken up by the IQAC are:

- NAAC Re-accreditation process for IIIrd cycle.
- Academic and Administration Audits.
- Submission of AQAR reports.
- AISHE Survey
- Preparing academic calendar.
- Conduct of IQAC meeting.
- Administrating and monitoring feedback analysis collected from various stakeholders.
- Organizing various programmes related to quality enhancement.
- Student induction orientation programme
- Coordinating statutory body meetings and general staff meetings.
- To take the necessary actions for minimising environmental degradation and promotion of pollution free atmospheres in the college.
- To organise guest lecture series for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ambahpgcollege.org/IQAC.aspx">https://ambahpgcollege.org/IQAC.aspx</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The decision taken by IQAC to check periodically the teaching learning process, structure and methodologies of operations and learning outcomes are as follows-

- Preparation of time table and lesson planners.
- College schedules and timings.
- Discipline are strictly followed in students as dress code is compulsory for students.
- Prospectus incorporating rules, regulations and academic calendar of events is distributed.
- Providing infrastructure facilities to conduct and create teaching, learning environment.
- Regular checking of diaries and lesson planners and academic records.
- Guest lectures, seminars and industrial visits are organized.
- Career guidance cell gives counseling.
- Feedback is taken from students and teachers.
- Parents teacher meeting are arranged.
- Verifying the syllabus completion consolidated by the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ambahpgcollege.org/IQAC.aspx">https://ambahpgcollege.org/IQAC.aspx</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**C. Any 2 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equality, justice, inclusiveness and harmony The academic and administrative vision of the college is build on Equality, justice, inclusiveness and harmony. Regional, communal, cultural, socioeconomic and linguistic diversity are important for developing effective ways to solve a variety of issues and to meet the requirements of students, as well as to create a coherent, inclusive learning environment.

During the admissions process, minorities, girls, and students with disabilities were given special consideration. Over the course of five years, the ratio of female students and pupils from low-income families has risen. The substantial presence of students and teachers from other regions adds to the Regional diversity.

Mentoring and personal counseling services ensure that students receive socio/psychological support in addition to academic support in order to achieve their full potential.

Individual growth regardless of one's origin, gender, cultural or social identity and status apart from psychological and academic counseling.

The SC/ST/OBC cell also provides information on government scholarships as well as other professional development advice.

Collaborative learning, such as group discussions, creates a-

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="#">Nil</a>

  

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment</b>	<b>D. Any 1of the above</b>
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File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

  

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

conducive environment; equality in the classroom creates a conducive environment.

The academic and cultural clubs, activities, and festivals provide leadership possibilities for students concentrate on their unique passions and talents.

The students of institution can focus on their particular hobbies and talents by participating in a variety of academic and cultural groups, events and festivals.

The Cultural distinctiveness among students is inculcated by college through various cultural programme in order to develop a sense of respect for each others cultural distinctiveness and also making student understand the indian integrity and unity through cultural diversity of nation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>D. Any 1of the above</b>

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy undertaken by the institution</b>
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<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>E. None of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="86 689 539 757">File Description</th> <th data-bbox="539 689 1439 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 539 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 757 1439 898" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 898 539 1003">Certification by the auditing agency</td> <td data-bbox="539 898 1439 1003" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1003 539 1108">Certificates of the awards received</td> <td data-bbox="539 1003 1439 1108" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1108 539 1169">Any other relevant information</td> <td data-bbox="539 1108 1439 1169" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>		File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>	Certification by the auditing agency	<b>No File Uploaded</b>	Certificates of the awards received	<b>No File Uploaded</b>	Any other relevant information	<b>No File Uploaded</b>
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Certificates of the awards received	<b>No File Uploaded</b>										
Any other relevant information	<b>No File Uploaded</b>										
<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>D. Any 1of the above</b></p>										

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Equality, justice, inclusiveness and harmony The academic and administrative vision of the college is build on Equality, justice, inclusiveness and harmony. Regional, communal, cultural, socioeconomic and linguistic diversity are important for developing effective ways to solve a variety of issues and to meet the requirements of students, as well as to create a coherent, inclusive learning environment.

During the admissions process, minorities, girls, and students with disabilities were given special consideration. Over the course of five years, the ratio of female students and pupils from low-income families has risen. The substantial presence of students and teachers from other regions adds to the Regional diversity.

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Individual growth regardless of one's origin, gender, cultural or social identity and status apart from psychological and academic counseling.

The SC/ST/OBC cell also provides information on government scholarships as well as other professional development advice.

Collaborative learning, such as group discussions, creates a conducive environment; equality in the classroom creates a conducive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution is committed to teaching students human values and social duties based on constitutional ideals. This is accomplished through establishing fundamental values that promote social cohesion and national growth. The college does justice to the progress of its students and staff by providing equitable chances to all, regardless of caste, culture, oreconomic standing. To educate students to their citizenship role and obligations, lectures and seminars on voter awareness, democracy and human rights were held. Students are provided a forum to express their thoughts and creativity through discussions, extempore, and plays without infringing on the rights of others. Our college has different cell like NSS, NCC, Redcross and women empowerment cell which make active participation of students towards the understanding of their rights as an Indian organizes various community development programmes under extension activities. In these extension activities students get aware and learn the sense of nation building by partcipating in various Programmes.

College celebrates independence day, Republic day and organize various cultural programmes, quizzes, were performed by student to spread the sovereignty, unity and integrity of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor**

D. Any 1 of the above

**adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college has a flourish campus culture that includes national and international remembrance days, celebrations and festivals. The fundamental basis of the students is based on varied cultural and traditional values, strong sense of nationalism and social responsibility. A no of national festivals and international commemorative days, events and festivals celebrated in our college includes:

- Days to promote national consciousness like Republic Day and Independence Day.
- Days to promote health and well-being like International Yoga Day.
- Days to promote healthy relationships with fresher students like Induction Programme, Principal Address and Orientation Programme.
- Days to promote environmental awareness like Plantation Day.
- Days to promote devotion and respects towards teachers like Teacher's Day.
- Days to promote our national language like Hindi Divas.

- Days to promote the aware of youth like Youth Day.

- Days to celebrate annual programme.

Apart from these all the special days and awarness programme are organized like quiz, debates, seminars, rallies, plays cultural events etc by the students of different committees or club like NCC, NSS, Redcross, Scientific and Cultural cell etc to promote a sense of social, environmental, scientific and national awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1- COVID19-PREURE. PROGRAMMES ARE ORGANISED- (1) Two days national webinar is organized by Ambah P.G. College, Ambah with Department of Education, Saurashtra University, Rajkot (Gujrat) in collaboration with Shanti Upendra foundation for Devlopment Initiatives (SUFDI), New Delhi on "Education - Covid 19 and After; Ideas for new Education Policiry" on 9-10 july 2020.

(2) It is the resopnsibility and duty of the educational society that to educate the illiterate the society for that covid-19 virus. To keep this in mind an awarness bicycle rally was organised by NCC Cadets of Ambah P.G. College. (3) At COVID time, placement cell of college arranged ONLINE interviews for the last year students of the college to provide job opportunities. Ten to fifteen students of the college were offered the jobs by the different pharma companies . 2-Community service- Community Service is performed by someone or a group of people for the benefit of the public. The aim of education is not just to provide only academic knowledge to the students but also to make them a good human being. To achieve this aware of the various problems and threats prevailing in the society which is possible when they are students directly interact and involve with the members of the

society. The institute plays a very effective role in uplifting the lives of village people. Many programs are organized under community service from time to time by the institute.

File Description	Documents
Best practices in the Institutional website	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>
Any other relevant information	<u>Nil</u>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our institution believe to deliver quality education and hence, all of us are whole heartedly devoted to this. Free and fair treatment is ensured to all the students irrespective of their class, creed and sex. The best of efforts are put in to make them self confident, reliant and good performer. Opportunities of exposure are provided to them through various programmes/platforms. Additional reading material is made available to the advanced learners. We encourage achievers by making their names appearing on the notice board, thus encouraging others. The college tries to generate in them a feeling of competitiveness so that they can put in their efforts in right directions. At PG level through various departmental societies of our college is making efforts to develop the moral values, communication skills and general awareness among the students. Our college is one of the college in the Chambal region who adopted dresscode for their students since last three years, which help us to maintain discipline and feel to our students as familiar. The college keeps in view the fact that the college is meant for preparing qualified, well trained and skilled citizens and hence, it provides its students necessary assistance so that they can play their roles in a positive way. They are acquainted with all the necessary processes that have much significance in the global perspective. Therefore, the college has assessed its role to function as a catalyst helping its pupils to polish themselves.

File Description	Documents
Appropriate link in the institutional website	<a href="https://ambahpgcollege.org">https://ambahpgcollege.org</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1-On the top of priority list is getting institutional Re-accreditation. 2- To approach UGC to provide assistance to organise seminars. 3- To conduct interdepartmental workshop on the latest trends in Higher Education. 4- To conduct workshop to explore how the institution can more help in nation building. 5-To encourage teachers appointed under section 28 (17) (2) to take up new major or minor projects from UGC. 6- To Organized activities of NCC, NSS, Sports, Cultural, Helth and hygine, PTM and important day Celebration.